

Refund Policy

UD-CED refund policy is as follows :

Once registered, students are financially responsible for their course unless they officially withdraw by written notice (15) days or more, prior to the commencement of the course, and will be subject to an administration fee of AED 500/-.

No refunds will be given for cancellations received less than fifteen (15) days prior to the course start date or once the program has commenced.

Actual refund of the available amount in the student account will be processed, based on the above given reasons, only under the name of:

1. The parent of the student in case of non-working students.
2. The student in case of self-financing students.
3. The sponsor/source in case the student is under sponsorship/scholarship from third party.
4. In all cases, the refund will be processed only to the provider/the source and in the form of cheque or wire transfer. In case of wire transfer, the bank charge has to be borne by the beneficiary.

Insufficient Funds Policy

Charges are applied for a returned cheque. No cheques will be accepted from any student whose cheques are returned. In such a case, only cash and/or credit card payment is acceptable thereafter. It is the sole responsibility of the student to ensure all scheduled payments presented are properly provided for, as management will not send reminders to the individual.

- A finance charge of AED 750/- will be applied to each returned cheque.
- A fee of AED 250/- will be charged to postpone the cheque date or to replace the cheque

Outstanding Balances

Students with unpaid outstanding balances will have their registration placed on hold and will not be allowed to access their sessions after two subsequent reminders. In such case a Certificate will not be issued.